

MINUTES OF  
FEBRUARY 21, 2023

THE STATE OF TEXAS §

COUNTY OF CHAMBERS §

WHEREAS, on the 21<sup>st</sup> day of February, 2023 a regular meeting of the Board of Navigation and Canal Commissioners of the Chambers-Liberty Counties Navigation District was duly convened at the District's office at 211 Miller Street, Anahuac, Texas, and held in all respects in accordance with law, and to the extent required by law due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting, and a legally sufficient number of members of said District voted in the proper manner; that all other requirements and proceedings under the law incident to the proper adoption or passage of the following order, including publication, as required, has been duly fulfilled, carried out, and otherwise observed; and the following members were present, to wit:

David Barber, Chairman  
Leon Blackwelder, Vice-Chairman  
Dave Wilcox, Secretary  
James H. Turner, Member  
Frank Jordan, Member

Staff present: Claudia Sandoval, General Manager  
Sarah Phelps, Administrative Assistant  
Reginald H. Lewis IV, Canal Superintendent

Guests present: George A. (Pudge) Willcox, Consultant  
Jerry Shadden, Trinity Bay Conservation District  
Diane Newsome, Trinity Bay Conservation District  
Crystal Threadgill, Trinity Bay Conservation District  
John Eason, Resident

---

2023-02-03 Budget Hearing: The Budget Hearing began at 10:00a.m., no public comments.

---

2023-02-04 Trinity Bay Conservation District: Motion was made by Wilcox, seconded by Blackwelder to approve a request to increase raw water allocation from 25 Million gallons per month to 30 Million gallons per month to Trinity Bay Conservation District. Passed

---

2023-02-05 Minutes: Motion was made by Wilcox, seconded by Jordan, and unanimously passed to approve the minutes of the workshop and regular meetings for January 17<sup>th</sup>, 2023. Passed

---

2023-02-06 Financial reports: Motion was made by Blackwelder, seconded by Turner, and unanimously passed to approve the financial reports. Passed

---

2023-02-07 Right of Way Permits: It was reported to the board that we have received a check for the permits that Sarah Phelps has been working on.

---

2023-02-08 Water Rate Schedule: Motion was made by Wilcox, seconded by Blackwelder, and unanimously passed to approve the following rates:

Wildlife Habitat Enhancement \$35.00 before August 15<sup>th</sup>  
Wildlife Habitat Enhancement \$50.00 after August 15<sup>th</sup>

2<sup>nd</sup> Crop \$35.00, any 2<sup>nd</sup> crop requested after August 15<sup>th</sup>, needs Board approval.

Motion was made by Jordan, seconded by Turner, and unanimously passed to approve the Industrial Water Rate:

Industrial Contracted	\$0.44	
Excess Industrial	\$0.88	Passed

---

2023-02-09 2021 Water Contract: For the 2021 water contract, the General Manager reported that she had filed a small claims case through the justice of the peace. She informed the board that we received a statement from the Defendant stating that he would pay as soon as he has the money. The board advised to proceed with the next steps since we have been waiting for over a year.

---

2023-02-10 Texas Department of Transportation: TxDot is requesting permission to use canal water to perform cleanout of the siphon at the six mile bridge, the Board is fine with that, they only ask not to put the used water back in the canal.

---

2023-02-11 Canal Operations: Employees are still working on crossings and flap gates.

---

2023-02-12 Spillway: Motion was made by Jordan, seconded by Wilcox, and unanimously passed to have Terracon Consultants, Inc., conduct a Geotechnical report on the entire Spillway. Passed

---

2023-02-13 District Infrastructure: The board discussed the different quotes on the pipe, the staff will gather more information for the next meeting.

---

2023-02-14 Mitigation Water Pollution: The District is waiting for an example document. The Board instructed the General Manager to request DRC send notices to the District about any upcoming projects within our boundaries and service area.

---

2023-02-15 2023-2024 Water Supply Budget: Motion was made by Blackwelder, seconded by Turner, and unanimously passed to approve the 2023-2024 Water Supply Budget. Passed

---

2023-02-16 Dredging: General Manager reported attending the Winter 2023 Stakeholder Partnering Forum in Galveston.

-----  
2023-02-17 2023-2024 Navigation Budget: Motion was made by Wilcox, seconded by Turner, and unanimously passed to approve the 2023-2024 Navigation Budget. Passed

-----  
2023-02-18 Executive Session: The Board went into executive session at 10:28 A.M. regarding Consultation with Attorney, regular session was reconvened at 10:46 A.M.

-----  
There being no further business, or public comment, motion was made by Jordan, seconded by Blackwelder and unanimously passed to adjourn. Passed

-----  
Accepted this the 21<sup>st</sup> day of March 2023.

\_\_\_\_\_  
David Barber, Chairman

Attest: \_\_\_\_\_  
Dave Wilcox, Secretary