

MINUTES OF
MAY 17th, 2022

THE STATE OF TEXAS §

COUNTY OF CHAMBERS §

WHEREAS, on the 17th day of May, 2022, a regular meeting of the Board of Navigation and Canal Commissioners of the Chambers-Liberty Counties Navigation District was duly convened at the District's office at 211 Miller Street, Anahuac, Texas, and held in all respects in accordance with law, and to the extent required by law due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting, and a legally sufficient number of members of said District voted in the proper manner; that all other requirements and proceedings under the law incident to the proper adoption or passage of the following order, including publication, as required, has been duly fulfilled, carried out, and otherwise observed; and the following members were present, to wit:

David Barber, Chairman
Leon Blackwelder, Vice-Chairman
Dave Wilcox, Secretary
James H. Turner, Member
Frank Jordan, Member (Absent)

Staff present: Claudia Sandoval, General Manager
Sarah Phelps, Secretary
Reginald H. Lewis IV, Canal Superintendent

Guests present: George A. (Pudge) Willcox, Consultant

2022-05-01 Minutes: Motion was made by Wilcox, seconded by Blackwelder, and unanimously passed to approve the minutes of the regular meeting of April 19th, 2022.
Passed

2022-05-02 Financial Reports: Motion was made by Blackwelder, seconded by Turner, and unanimously passed to approve the financial reports.
Passed

2022-05-03 Texas Division of Emergency Management: We received a letter from TDEM informing us that the Texas Division of Emergency Management and the Federal Emergency Management Agency have closed the account for Chambers-Liberty Counties Navigation District, Texas Hurricane Ike (DR-1791).

2022-05-04 Disaster Related Services: Motion was made by Wilcox, seconded by Turner, and unanimously passed to advertise for bids on disaster related services.
Passed

2022-05-05 Surplus Property: Motion was made by Wilcox, seconded by Turner, and unanimously passed to declare the listed property surplus: 2008 Chevrolet Pick Up, 2009 Chevrolet Pick Up, 2010 Chevrolet Pick Up and a Metal Milling Machine Clausing. These items will be taken to Horn Auction Co., Inc.
Passed

2022-05-06 Internet Management Services: Motion was made by Blackwelder, seconded by Wilcox, and unanimously passed to approve the quote from Internet Management Services. Passed

2022-05-07 Canal Operations: An update was provided to the board regarding the various locations where employees had installed gates and pipes, cleared vegetation, repaired and rebuilt canal banks, and installed rip rap at the Exxon washout. The board members were informed that we have more customers for pond water, but due to the drought, the board recommended no more pond water for the time being. The board has been informed that the tractor trailer will be sent to the shop for repairs.

2022-05-08 Water Rate Schedule: The Board has been informed that multiple pipes may be required to irrigate two separate fields for Duck Water. A policy will be developed by the General Manager for the next board meeting; cost sharing may be considered.

2022-05-09 Right-of-Way Encroachment: There was information provided to the Board regarding a possible site for a new Fire Station. The General Manager suggested that we need both a permit and application in place for Easement and Right-of-Way Encroachment, something similar to the Coastal Water Authority. The Board will discuss this item at the next board meeting.

2022-05-10 Resolution West Water Treatment Plant Property: Motion was made by Wilcox, seconded by Blackwelder, and unanimously passed to approve the Resolution in regards to the West Water Treatment Plant Property. Passed

2022-05-11 Appointment of Realtor: This item will be brought back at the next meeting .

2022-05-12 Public Notice: This item will be brought back at the next meeting .

2022-05-13 2022 Preliminary Assessment Values: The Board was given a recap of the 2022 Preliminary Assessment Values.

2022-05-14 Dredging Projects: The Board was advised that we received a letter from George Hisler regarding Double Bayou channel.

2022-05-15 Executive Session: The Board went into executive session at 10:36 A.M. in regards to Matters of Personnel. Regular session was reconvened at 11:30 A.M.

There being no further business, or public comment, motion was made by Turner, seconded by Blackwelder and unanimously passed to adjourn. Passed

Accept this the 21st day of June 2022.

David Barber, Chairman

Attest: _____
Dave Wilcox, Secretary