

MINUTES OF  
OCTOBER 16, 2018

THE STATE OF TEXAS                    §

COUNTY OF CHAMBERS                  §

WHEREAS, on the 16<sup>th</sup> day of October, 2018 a regular meeting of the Board of Navigation and Canal Commissioners of the Chambers-Liberty Counties Navigation District was duly convened at the District's office at 211 Miller Street, Anahuac, Texas, and held in all respects in accordance with law, and to the extent required by law due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting, and a legally sufficient number of members of said District voted in the proper manner; that all other requirements and proceedings under the law incident to the proper adoption or passage of the following order, including publication, as required, has been duly fulfilled, carried out, and otherwise observed; and the following members were present, to wit:

Terry Haltom, Chair  
Ken Coleman, Vice-Chair  
Dave Wilcox, Secretary  
Jimmy Turner, Member

Staff present:                          Mary Beth Stengler, General Manager  
  Claudia Sandoval, Administrative Assistant  
  Reginald Lewis, Supervisor

Guests present:                      George A. Willcox, Consultant  
  Lee Ann Brents, Swaim, Brents & Associates  
  Susanne Snider, Swaim, Brents & Associates

---

2018-10-01 Executive session: The Board went into executive session at 9:00 am for consultation with attorneys. Regular session was reconvened at 9:48 am.

---

2018-10-02 Minutes: Motion was made by Wilcox, seconded by Coleman and unanimously passed to approve the minutes of September 18<sup>th</sup>, 2018. Passed

---

2018-10-03 Financial reports: Motion was made by Coleman, seconded by Turner, and unanimously passed to approve the financial reports. Passed

-----  
2018-10-04 Audit fiscal year ending 2/28/2018: Motion was made by Coleman, seconded by Wilcox and unanimously passed to approve the audit as presented for the fiscal year ending 2/28/2018. Passed

-----  
2018-10-05 Chambers County mitigation plan: Motion was made by Wilcox, seconded by Coleman and unanimously passed to execute the resolution for the Chambers County Hazard Mitigation Plan 2017. Passed

-----  
2018-10-06 Office roof repairs: The Board was given quotes regarding the roofing of the office. Motion was made by Coleman, seconded by Wilcox and unanimously passed to have Rios Roofing install a new office roof at a cost of \$47,500.00. Passed

-----  
2018-10-07 Anahuac plant pump repairs: Motion was made by Wilcox, seconded by Turner and unanimously passed to accept the quote on the repairs of the pump at the Anahuac plant. Passed

-----  
2018-10-08 Trackhoe purchase: Motion was made by Coleman, seconded by Wilcox and unanimously passed to accept the quote from Mustang for a long reach trackhoe with financing for 48 months in the amount of \$4868.11; through First National Bank in Wichita Fall, Texas which specializes on governmental financing. Passed

-----  
2018-10-09 Gate inspections: The Board was given a quote for divers to inspect the gates at the holding pond. Motion was made by Wilcox, seconded by Coleman and unanimously passed authorizing the inspection of gates at the holding pond. Passed

-----  
2018-10-09 Dredging projects: The Board was given an update on the dredging projects.

-----  
2018-10-10 2018 Assessment Roll: Motion was made by Coleman, seconded by Turner and unanimously passed to accept the 2018 assessment roll as follows:  
Chambers County \$ 251646.00  
N. Liberty \$ 28271.00  
S. Liberty \$ 119634.00  
Passed

-----  
2018-10-11 Lease-Port of Liberty: Motion was made by Wilcox, seconded by Coleman and unanimously passed to execute the lease with Schlumberger at the Port of Liberty. Passed

-----  
There being no further business, or public comment, motion was made by Coleman, seconded by Wilcox and unanimously passed to adjourn. Passed

---

Accept this the 6<sup>th</sup> day of November, 2018.

---

Terry Haltom, Chair

Attest:

---

Dave Wilcox, Secretary