

MINUTES OF
SEPTEMBER 18, 2018

THE STATE OF TEXAS §

COUNTY OF CHAMBERS §

WHEREAS, on the 18th day of September, 2018 a regular meeting of the Board of Navigation and Canal Commissioners of the Chambers-Liberty Counties Navigation District was duly convened at the District's office at 211 Miller Street, Anahuac, Texas, and held in all respects in accordance with law, and to the extent required by law due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting, and a legally sufficient number of members of said District voted in the proper manner; that all other requirements and proceedings under the law incident to the proper adoption or passage of the following order, including publication, as required, has been duly fulfilled, carried out, and otherwise observed; and the following members were present, to wit:

Terry Haltom, Chair
Ken Coleman, Vice-Chair
Dave Wilcox, Secretary
Jimmy Turner, Member

Staff present: Mary Beth Stengler, General Manager
 Claudia Sandoval, Administrative Assistant
 Daryl Morris, Superintendent
 Reginald Lewis, Supervisor

Guests present: Grant Stoesser, Rice Producer
 George (Pudge) Willcox, Consultant
 Tracy Woody, STORM, LLC.
 Jordan Frisby, Port of Houston

2018-09-01 Executive Session: The Board went into executive session at 9 am for consultation with attorneys. Regular session was reconvened at 9:59 am.

2018-09-02 Minutes: Motion was made by Wilcox, seconded by Turner and unanimously passed to approve the minutes of the regular meeting on August 21, 2018 and the Board of Equalization meeting on August 21, 2018. Passed

2018-09-03 Financial reports: Motion was made by Coleman, seconded by Wilcox and unanimously passed to approve the financial reports. Passed

2018-09-04 Records retention schedule: Motion was made by Wilcox, seconded by Coleman and unanimously passed to accept the records retention schedule. Passed

2018-09-05 Roof repairs: Discussion was brought up concerning various leaks within the office building. The District will obtain two quotes for roofing repairs.

2018-09-06 Certified rice acres: The board authorized the invoicing of flush water to the rice producers who received water one time, according to our records, but later filed an insurance claim. Discussion was brought up for the need for a company policy regarding re-lift pumps.

2018-09-07 Pump repairs: The 600 hp pump motor has been pulled and at the company where they will come up with the scope of work. Discussion was held about natural gas conversion for the running of the pumps.

2018-09-08 Trackhoe purchase: This matter will be brought back next month with more detail on the purchase.

2018-09-09 Double Bayou dredging: Motion was made by Wilcox, seconded by Turner and unanimously passed to approve the requested administrative fee for the use of Corps personnel, for a non-federal project, in the amount of \$12,000.00. Passed

2018-09-10 Agreement Corps of Engineers: Motion was made by Wilcox, seconded by Turner and unanimously passed authorizing the agreement between the Department of the Army and the Chambers-Liberty Counties Navigation District concerning Double Bayou. Passed

2018-09-11 Board of Equalization findings: Motion was made by Coleman, seconded by Turner and unanimously passed to approve the findings of the Board of Equalization. Passed

2018-09-12 2018 Assessment rate: Motion was made by Wilcox, seconded by Coleman and unanimously passed to set the assessment rate as follows:

| | | |
|----------------------|-----------|--------|
| North Liberty County | \$.00950 | |
| South Liberty County | \$.01385 | |
| Chambers County | \$.01385 | Passed |

2018-09-13 Board member: Grant Stoesser was in attendance as a guest. He has moved out of the District and is no longer filling the requirements as a board member.

There being no further business or public comment, motion was made by Coleman, seconded by Turner and unanimously passed to adjourn. Passed

Accept this the 16th of October, 2018.

Terry Halton, Chair

Attest:

Dave Wilcox, Secretary