## DRAFT MINUTES OF DECEMBER 10, 2013

THE STATE OF TEXAS

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COUNTY OF CHAMBERS

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WHEREAS, on the 10th day of December, 2013 a regular meeting of the Board of Navigation and Canal Commissioners of the Chambers-Liberty Counties Navigation District was duly convened at the District's office at 211 Miller Street, Anahuac, Texas, and held in all respects in accordance with law, and to the extent required by law due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting, and a legally sufficient number of members of said District voted in the proper manner; that all other requirements and proceedings under the law incident to the proper adoption or passage of the following order, including publication, as required, has been duly fulfilled, carried out, and otherwise observed; and the following members were present, to wit:

Terry Haltom, Chair

Allen Herrington, Vice-Chair Ken Coleman, Secretary Ken Mitchell, Member Dave Wilcox, Member

Staff present:

Mary Beth Stengler, General Manager

Claudia Sandoval, Administrative Assistant

Daryl Morris, Superintendent

Guests present:

George (Pudge) Willcox, Consultant

Linda Shead, Shead Conservation Solutions Bob Stokes, Galveston Bay Foundation President Guy Robert Jackson, Chambers County resident

Drew Dugger, Liberty County resident

2013-12-01 Minutes: Motion was made by Coleman, seconded by Herrington and unanimously passed to approve the minutes of November 12th, 2013 and the revised minutes of August 20th, 2013.

Passed

2013-12-02 <u>Financial reports:</u> Motion was made by Mitchell, seconded by Coleman and unanimously passed to approve the financial reports. Passed

| 2013-12-03 Consulting agreement: Motion was made by Coleman, seconded by Wilcox and unanimously passed to approve the consulting agreement with George A. Willcox.  Passed   |
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| 2013-12-04 <u>Eagle Scout project:</u> A presentation of the completed Eagle Scout service project report was given by Drew Dugger.  |
| 2013-12-05 Management Agreement – Galveston Bay Foundation: Motion was made by Wilcox, seconded by Coleman and unanimously passed to enter into a management agreement with Galveston Bay Foundation.  Passed          |
| 2013-12-06 Shead Conservation Solution: Motion was made by Herrington, seconded by Wilcox and unanimously passed to accept amendment No. 1 to professional services agreement with Shead Conservation Solution. Passed |
| 2013-12-07 <u>Leap Engineering, Inc. invoice:</u> No action was taken with regard to the invoice from Leap Engineering, Inc, with regard to the flume project.   |
| 2013-12-08 Preliminary water supply budget for 2014-2015. The Board was given a copy of the preliminary water supply budget for 2014-2015.   |
| 2013-12-09 <u>Dredging projects:</u> The Cedar Bayou DMMP study is not ready for completion due to the number of comments within the Corps of Engineers' department.   |
| 2013-12-10 <u>Preliminary navigation budget 2014-2015.</u> The Board was given a copy of the preliminary navigation budget for 2014-2015.  |
| There being no further business or public comment, motion was made by Herrington, seconded by Mitchell and unanimously passed to adjourn. Passed   |
| Accept this the 21 <sup>st</sup> day of January, 2014.   |
| Attest:  |
| Ken Coleman, Secretary   |