MINUTES OF OCTOBER 11, 2011

THE STATE OF TEXAS §

COUNTY OF CHAMBERS §

WHEREAS, on the 11th day of October, 2011, a regular meeting of the Board of Navigation and Canal Commissioners of the Chambers-Liberty Counties Navigation District was duly convened at the District's office at 211 Miller Street, Anahuac, Texas, and held in all respects in accordance with law, and to the extent required by law due and proper notice of such meeting was given; that a legal quorum was present throughout the meeting, and a legally sufficient number of members of said District voted in the proper manner; that all other requirements and proceedings under the law incident to the proper adoption or passage of the following order, including publication, as required, has been duly fulfilled, carried out, and otherwise observed; and the following members were present, to wit:

Terry Haltom, Chair Tommy Myzell, Vice-Chair Allen Herrington, Secretary Ken Mitchell, Member

Board absent: Ken Coleman

Staff present: Mary Beth Stengler, General Manager

Claudia Sandoval. Administrative Assistant

Wayne Morris, Canal Superintendent

Guests present: George (Pudge) Willcox, Consultant

2011-10-01 Minutes: Motion was made Mitchell, seconded by Myzell and unanimously passed to approve the minutes of the September 20, 2011 and the workshop on September 29, 2011.

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2011-10-02 <u>Financial Reports:</u> Motion was made by Myzell, seconded by Herrington and unanimously passed to approve the financial reports. Passed

2011-10-03 <u>FEMA projects:</u> The Board was given a status report on our ongoing FEMA projects.

2011-10-04 <u>CDBG projects:</u> The Board was given an update on the CDBG projects. The flume replacement will go out for bids and bids will be opened on

the 19 th at 3:00 p.m. The Board would like to invite David Baker, with Public Management, who handles the CDBG grant administration. The Board has questions with regard to the other CDBG project the District has in its name.
2011-10-05 Property-wharf yard subdivision: Discussion was brought up concerning the two lots in the wharf yard subdivision. Since these two lots do not have any use to the District, motion was made by Mitchell, seconded by Myzell and unanimously passed to declare these two lots as surplus property. Allen Herrington abstained from voting.
2011-10-06 <u>2011 Certified rice acreage:</u> The Board was given a copy of the 2011 certified rice acreage.
2011-10-07 <u>Signature authorization:</u> Motion was made by Herrington, seconded by Myzell and unanimously passed given authorization for the General Manager to execute the lease purchase agreement on the hydraulic excavator. Passed
2011-10-08 Water rate study: The Board looked at the rate study paperwork that was provided by Angela Rubottom with West View Financial Consulting. Motion was made by Mitchell, seconded by Myzell and unanimously passed to approve the rates that were recommended. Passed
2011-10-09 LNVA water request: The Board suggested that a letter be written to LNVA asking how much water would they need, the length of time they would like to have a contract and the use for this water.
2011-10-10 <u>Dredging projects:</u> The Board was given an update on the spoil disposal placement areas.
2011-10-11 <u>2011 Assessment roll:</u> Motion was made by Herrington, seconded by Myzell and unanimously passed to approve the assessment roll for 2011.
There being no further business, motion was made by Mitchell, seconded by Herrington and unanimously passed to adjourn. Passed
Approved this the 15 th day of November, 2011.
Terry Haltom, Chair Attest:
Allen Herrington, Secretary